

STUDENT REFUND APPLICATION FORM



Student ID			
Given Name(s)		Surname	
Telephone Number		Email Address	
Current Address			
Refund amount requested in this application:			
Reason for refund		<input type="checkbox"/> Program/enrolment cancellation. I will be returning home on ____/____/____ (DD/MM/YYYY)	
<input type="checkbox"/> Permanent Residency granted (Evidence Required)		<input type="checkbox"/> Student visa application denied (Evidence required)	
<input type="checkbox"/> Didn't meet Degree Entry Requirements		<input type="checkbox"/> Deferment not approved	
<input type="checkbox"/> Enrolment excluded/ suspended		<input type="checkbox"/> Failed to re-enrol	<input type="checkbox"/> Fees overpayment
<input type="checkbox"/> Reinstatement of enrolment denied		<input type="checkbox"/> Non-GTE student	<input type="checkbox"/> Medical reasons
<input type="checkbox"/> Withdrawn from /dropped a course(s)		<input type="checkbox"/> I am transferring to another education provider	

If you are currently living in/outside Australia and would like the approved refund amount to be sent to an Australian Bank Account, or deposited directly into overseas account, please specify below:

Name of Payee:		Bank Name in Australia:	
Account Holder:		Account Number:	
Telephone Number:		Branch Number (BSB):	
Bank Address in Australia:			

For overseas bank account, please specify below:

Name of Payee:		Bank Name in overseas:	
Account Holder:		Account Number:	
Telephone Number:		Branch Number (BSB):	
IBAN:		Swift or Clearing Code:	

Bank Address:	
Recipient's Address overseas:	

Note:

- **All approved refund amounts will be paid in Australian dollars.**
- Approved refunds will be processed within 14 days period, provided all required details are received.
- \$25 TT charge applies on all international refunds.
- If you have requested a Telegraphic Transfer to be sent overseas, please ensure you have provided your bank's full details. No responsibility will be taken on CIM's behalf if the telegraphic transfer does not reach your account due to incorrect bank details.

Student Declaration	<i>I have read the Canterbury Institute of Management, Student Handbook and understand its contents. The details provided above are correct to the best of my knowledge. I hereby request a refund of student fees paid.</i>
Student Signature	
Date	