



CIM | CANTERBURY
AUSTRALIA | INSTITUTE OF
MANAGEMENT

DARWIN

MELBOURNE

SYDNEY



Where *Success* Begins

Welcome to CIM

On behalf of our faculty and staff, welcome to Canterbury Institute of Management (CIM).

We are pleased that you have chosen to study at CIM. Your success matters to us and we are here to help guide you to your ultimate educational and career goals. We provide an array of services which will ensure you succeed in achieving your goal to complete your chosen degree program. Our mission is to offer you a learning experience that enhances your career development, implants lifetime values and provides personal fulfilment.

CIM aims to become one of the most successful academic institutions in Australia where students gain a quality education in a vibrant and business-like environment. We are an ambitious institution that values face-to-face communication and problem-solving, innovation and intellectual inquiry. We are widely recognised for the practical and applied nature of our

courses, which equip graduates with essential skills through exposure to industry and business. This would enable our graduates to be effective in the workplace immediately upon graduation.

CIM provides strong academic and pastoral care. Our team of academics consists of learned scholars and experienced educators with sound industry links. Our student support staff take great pride in providing quality support and mentorship.

We encourage you to access all our services and ask any one of our professional staff to assist you with your educational endeavours.



CIM Campuses

Sydney

Darlinghurst Campus
Oxford Village
Level 2, 63 Oxford Street
DARLINGHURST NSW 2010

Sydney, the capital of New South Wales, is a sparkling harbour city that is known also for its famous beaches, relaxed lifestyle and bustling business districts.

The Darlinghurst campus is located close to Hyde Park in popular Oxford Village, close to shops and public transport hubs.

Redfern Campus
21 Regent Street,
REDFERN NSW 2016

Redfern is an inner-city suburb of Sydney and is part of the City of Sydney Council. CIM Redfern campus is located within walking distance of Redfern and Central train stations.

It is also in close vicinity of Redfern Park which has always been a significant social, cultural, political and historical site for indigenous Australians.

Melbourne

Melbourne Campus
399 Lonsdale Street,
MELBOURNE VIC 3000

As the capital of Victoria and the second-largest city in the country, Melbourne is a booming metropolis that showcases the best of Australian arts, culture, cuisine, and landscapes. It's a vibrant mix of hidden city laneways, beautiful beaches and immense street art. Melbourne is also known as the best Australian city for international students to study in. Melbourne has the largest tram system outside of Europe, you will experience diversity, openness and tolerance.

Darwin

Darwin Campus
2 Printers Place,
DARWIN CITY NT 0800

Darwin, the capital of the Northern Territory, is Australia's northernmost capital city and the gateway to the Australian outback, including the breathtaking Kakadu National Park. The Darwin campus is located in the heart of the city, close to shops, parks and public transport hubs.

Weekly lectures and tutorials are held on campus in CIM's modern classrooms and computer laboratories. Classes are taught by highly qualified professionals and

dedicated academics who want to bring out the best in each student. Classes are practical, engaging, and industry-relevant. An on-campus library compliments extensive online learning resources, where students can access vast research databases containing the latest journal articles, newspapers and magazines.

New students attend an on-campus Orientation Session, where they meet their classmates, learn about living in Australia, and begin the transition to higher education. Our friendly Student Support Team provides personalised support to each student throughout their studies.



Darlinghurst Campus



Darwin City Campus



Redfern Campus



Melbourne Campus

Graduate Attributes

Undergraduate Programs

It is expected that the graduates of Bachelor of Business program will be:

1. Knowledgeable and skilled specially in their area of specialisation, with critical judgement;
2. Innovative, creative and entrepreneurial;
3. Able to apply problem solving skills across business disciplines;
4. Effective communicators and culturally capable when working in diverse cultures;
5. Socially responsible and engaged in their communities.

Graduate Programs

It is expected that all CIM graduates will be able to:

1. Formulate and communicate views to develop mastery of discipline-relevant research knowledge and critical judgement in their area of specialisation;
2. Innovate and implement strategies to fulfil the information requirements of complex tasks or scenarios across a range of contexts;
3. Analyse and synthesise business problems for sustainable solutions;
4. Communicate and collaborate effectively in teams and individually, and when working in diverse cultures;
5. Demonstrate leadership to effectively manage emerging ethical and professional issues and be socially responsible.

Chairs of Governing Council & Academic Board



**Emeritus Professor Jim Psaros,
Chair of the Governing Council**

Emeritus Professor Jim Psaros was a Professor of Accounting at the University of Newcastle until 2015. He held senior positions at the University of Newcastle including Deputy Head – Faculty of Business and Law, Assistant Dean Teaching and Learning, Director of Executive and Corporate Programs, Head of the Department of Accounting and Finance, and Academic Director of the Sydney Campus.

Prior to entering academia, Emeritus Professor Psaros was employed for several years in Chartered Accounting. He has experience in Australia and overseas working for Big 4 Accounting Firms. For more than 20 years he has taught and researched at Australian and British Universities. He has sat on the Board of Directors of companies and the audit committee of government authorities. He has both extensive professional accounting and research experience.

Emeritus Professor Psaros has a PhD in Accounting from the University of New South Wales. Throughout his research career, Emeritus Professor Psaros has focused on issues of practical importance. He has conducted research in a range of areas including auditing and fraud, the inadequacies of Australian accounting standards, and more recently, corporate governance mechanisms. Emeritus Professor Psaros has published extensively and has made many presentations at professional and academic forums.

Since Emeritus Professor Psaros retired from full-time academia in 2015 he has engaged in various consulting activities in the Higher Education Sector.



**Dr Ian Benton,
Chair of the Academic Board**

Ian Benton's professional specialty is guiding organisations in internationalising their marketing operations across unfamiliar cultures and in achieving organisational agility whilst doing it. For over 30 years, Ian has maintained a dual-career to Marketing Director roles in technology-based organisations in UK, Japan, and Australia in tandem lecturing various marketing and management subjects and often providing academic/administrative leadership at universities across the world where business has taken him. He has taught in the UNSW MBA, MBT, Master of Marketing and MCom programs as an Adjunct Senior Lecturer since 2006. Ian is a Fellow of the Australian Marketing Institute & member of the Chartered Institute of Marketing (UK). He is an expert panel advisor to the Australian Federal Government's Commercialisation Australia Innovation Program and sits on several Australian and UK Boards.

CIM's Bachelor of Business (BBus) program is designed to help you to build the knowledge and skills necessary for a career in a wide range of areas within business and the not-for-profit and public sectors. The Bachelor of Business program is designed to allow you to customise your program by sampling a range of business disciplines prior to choosing the business discipline in which to specialise, through a selected major. No work-based training is involved. You are expected to develop important problem-solving and decision-making skills needed in any business. Graduates go on to develop careers in the management of large, medium and small businesses in government and private sectors, both domestically and internationally.

Program Learning Outcomes

The Bachelor of Business program has the following learning objectives:

1. To demonstrate the ability to think critically and analyse complex business situations.
2. To demonstrate the ability to apply business theory of their area of specialisation in practice.
3. To demonstrate well-developed oral and written communication skills.
4. To demonstrate awareness of business ethics principles, corporate social responsibility and sustainability in a global context.
5. To demonstrate knowledge and skills in their field of expertise.
6. To demonstrate the capacity to work individually and as part of a team.
7. To demonstrate an understanding of corporate, legal, and regulatory environments.

CRICOS CODE: 0101271

Program Duration: 3 years full-time

Delivery Locations: Sydney, Melbourne & Darwin

Delivery Mode: Face-to-face

Number of Courses: 24

Industry Needs

As identified by Andrew Norton in Grattan Institute's report 'Mapping Australian Higher Education', there is a demonstrable skills shortage for qualified individuals across a broad range of business disciplines that needs to be satisfied. In addition to that, generally, the demand for higher education in Australia has been on the rise in the last decade and is still growing rapidly. The proposed Bachelor of Business with majors in Accounting, Hospitality Management, Information Systems, and Management are likely to contribute in satisfying that increased demand of higher education among domestic and international students.

Graduate Career Outcomes

CIM Bachelor of Business qualifications are aimed to provide a broad-based foundation for entry into graduate positions that can lead to a wide range of rewarding careers. It is expected that graduates start a career in the fields including:

- Accounting
- Public Accounting Practice
- Public Sector Accounting /Auditing
- Business Analysis
- Systems Analysis
- Multinational Corporations Management
- Hospitality Services Professions
- Project Management Professions

Bachelor of Business

Accounting

In the Bachelor of Business – Accounting major, you will achieve strong foundation skills and knowledge required to successfully enter the workforce as an accountant. Upon graduation, you would be equipped with a specialist understanding of accounting and its associated business fields. This profession has seen a major shift in recent times, from a strictly financial focus of economic accountability, to a more complex role within business organisations and management. The accounting profession has also expanded to include areas such as information systems. BBus “Accounting Major” is approved by CPA Australia and Chartered Accountants Australia and New Zealand (Chartered Accountants ANZ)

Hospitality Management

In the Bachelor of Business – Hospitality Management major, you will achieve an excellent basis for a management career in the hospitality industry. You will be provided with a comprehensive understanding of hospitality and business management principles, and fine-tuning relevant industry skills. This discipline of study will endow you with strong, real-life problem-solving capabilities, the ability to anticipate change, and a commitment to lifelong personal development.

Information Systems

In the Bachelor of Business – Information Systems major, you will gain technical and analytical skills, as well as, the ability to assess, evaluate, and communicate the key aspects of information systems as an enabler of modern organisations. You will also study key commerce courses, such as accounting and management. You will also participate in team projects, developing solutions to real-world problems based on real organisations in the business world.

As part of your specialisation study, you may be eligible to join professional bodies in your area, such as ACS.



Management

In the Bachelor of Business – Management major, you will develop the skills needed to successfully lead teams in a broad range of organisations. You will learn how to plan, monitor and control resources, meet key business objectives, and master the art of managing yourself and others. This discipline prepares you for a diverse range of management roles. You will know how to make effective, well-informed business decisions, in any situation.

As part of specialisation study, you will meet the prerequisites for your eligibility to apply for the membership of professional bodies in your area, such as AIM.

Single Major (other than Accounting)

Courses	Year/Level
8 First Year Common Core Courses	First Year/100 Level
8 Courses In Chosen Major	at least 4 out of 8 courses must be at 300 level
4 Courses In Chosen Minor	at least 2 out of 4 courses must be at 300 level <i>To complete a Minor, students are required to successfully complete all four of the required courses in their chosen Minor. If no Minor is chosen, in this program students are allowed to choose 8 elective courses.</i>
4 Elective Courses	Half of the elective courses must be at 300 level

Single Major (Accounting)

Courses	Year/Level
8 First Year Common Core Courses	100 Level
10 Courses In Chosen Major	at least 5 out of 10 courses must be at 300 level
4 Courses In Chosen Minor	at least 2 out of 4 courses must be at 300 level <i>To complete a Minor, students are required to successfully complete all four of the required courses in their chosen Minor. If no Minor is chosen, in this program students are allowed to choose 6 elective courses.</i>
2 Elective Courses	Half of the elective courses must be at 300 level

Bachelor of Business - Majors and Courses

Double Major Options

You also have the option to choose 2 majors from Accounting, Hospitality Management, Information Systems, and Management, for example, Hospitality Management and Information Systems or Management and Information Systems.

Most double majors will require 24 courses to be completed by you. Double major with accounting requires 26 courses to be completed.

Details of double majors are as follows.

Double Major* (other than Accounting)

- 8 First year common core courses (100 Level)
- 8 Courses in first chosen Major - at least 4 out of 8 courses must be at 300 level
- 8 Courses in second chosen Major - at least 4 out of 8 courses must be at 300 level

Double Major* (Accounting)

- 8 first-year common core courses (100 Level)
- 10 courses in first chosen major – at least 5 out of 10 courses must be at 300 level
- 8 courses in second chosen major – at least 4 out of 8 courses must be at 300 level

* Conditions

If you wish to study CIM Bachelor of Business Double Major:

- You may not receive advance standing on the basis of VET qualifications such as Diploma or Advanced Diploma;
- You will study a fully structured program that does not have elective courses;
- You will study and pay tuition fees for 2 additional courses where Accounting is one of the two majors.

Bachelor of Business - Common Core Courses

Course Code	Course Title	Credit Points
BUSC101	Communication in Business	12
ACCT101	Foundations of Accounting	12
ECON101	Business Economics	12
ITIS101	IT and Business Processes	12
MKTG101	Marketing	12
MGMT101	Management	12
LAWS101	Fundamentals of Business Law	12
BUSS101	Business Statistics	12

Bachelor of Business - Possible Minors

Information Systems		
ISBS201	Communications and Networks	12
ISBS202	Programming Concepts	12
ISBS302	Web Technologies	12
ISBS303	e-Business Solutions	12

Accounting		
ACCT201	Management Accounting	12
FINC201	Fundamentals of Finance	12
ACCT303	Accounting Systems	12
ACCT304	Taxation	12

Management		
MGMT201	Organisational Behaviour	12
MGMT202	Cross Cultural Management	12
MGMT302	Strategic Management	12
MGMT303	Leadership and Change Management	12

Hospitality Management		
HOST201	Introduction to Hospitality and Tourism Management	12
HOST202	Hospitality Asset and Operations Management	12
HOST301	Hospitality and Tourism Marketing	12
HOST302	Services and Experience Management	12

Elective Courses

Students would be allowed to choose elective courses from the courses available/offered in the Bachelor of Business at CIM. Any available/offered courses could be chosen, provided they are not part of the chosen major or minor.

Bachelor of Business - Accounting Major

	Course Code	Course Title	Credit Points
Level 200	ACCT201	Management Accounting	12
	ACCT202	Financial Accounting	12
	ACCT203	Corporate Accounting	12
	FINC201	Fundamentals of Finance	12
	BUSE201	Corporate Governance and Business Ethics	12
Level 300	ACCT301	Auditing	12
	ACCT302	Management Control Systems	12
	ACCT303	Accounting Systems	12
	ACCT304	Taxation	12
	ACCT305	Accounting Theory and Issues	12

First Year	
Semester One of Six	
BUSC101	Communication in Business
ACCT101	Foundations of Accounting
ECON101	Business Economics
ITIS101	IT and Business Processes

First Year	
Semester Two of Six	
MKTG101	Marketing
MGMT101	Management
LAWS101	Fundamentals of Business Law
BUSS101	Business Statistics

Second Year	
Semester Three of Six	
ACCT201	Management Accounting
ACCT202	Financial Accounting
	Minor Course 1
	Elective Course 1

Second Year	
Semester Four of Six	
ACCT203	Corporate Accounting
FINC201	Fundamentals of Finance
BUSE201	Corporate Governance & Business Ethics
	Minor Course 2

Third Year	
Semester Five of Six	
ACCT301	Auditing
ACCT302	Management Control Systems
ACCT303	Accounting Systems
	Minor Course 3

Third Year	
Semester Six of Six	
ACCT304	Taxation
ACCT305	Accounting Theory and Issues
	Minor Course 4
	Elective Course 2

Bachelor of Business - Hospitality Major

	Course Code	Course Title	Credit Points
Level 200	HOST201	Introduction to Hospitality and Tourism Management	12
	HOST202	Hospitality Asset and Operations Management	12
	HOST203	Hotel Management	12
	HOST204	Food Beverage Management	12
Level 300	HOST301	Hospitality and Tourism Marketing	12
	HOST302	Services and Experience Management	12
	HOST303	Contemporary Issues in Hospitality & Tourism	12
	HOST304	Strategic Planning in Hospitality	12

First Year	
Semester One of Six	
BUSC101	Communication in Business
ACCT101	Foundations of Accounting
ECON101	Business Economics
ITIS101	IT and Business Processes

First Year	
Semester Two of Six	
MKTG101	Marketing
MGMT101	Management
LAWS101	Fundamentals of Business Law
BUSS101	Business Statistics

Second Year	
Semester Three of Six	
HOST201	Introduction to Hospitality & Tourism Management
HOST202	Hospitality Asset & Operations Management
	Minor Course 1
	Elective Course 1

Second Year	
Semester Four of Six	
HOST203	Hotel Management
HOST204	Food Beverage Management
	Minor Course 2
	Elective Course 2

Third Year	
Semester Five of Six	
HOST301	Hospitality & Tourism Marketing
HOST302	Services & Experience Management
	Minor Course 3
	Elective Course 3

Third Year	
Semester Six of Six	
HOST303	Contemporary Issues in Hospitality & Tourism
HOST304	Strategic Planning in Hospitality
	Minor Course 4
	Elective Course 4

Bachelor of Business - Information Systems Major

	Course Code	Course Title	Credit Points
Level 200	ISBS201	Communications and Networks	12
	ISBS202	Programming Concepts	12
	ISBS203	System Analysis and Design	12
	ISBS204	Database Management Systems	12
Level 300	ISBS301	Information and Communication Security	12
	ISBS302	Web Technologies	12
	ISBS303	e-Business Solutions	12
	ISBS304	Information System Project	12

First Year	
Semester One of Six	
BUSC101	Communication in Business
ACCT101	Foundations of Accounting
ECON101	Business Economics
ITIS101	IT and Business Processes

First Year	
Semester Two of Six	
MKTG101	Marketing
MGMT101	Management
LAWS101	Fundamentals of Business Law
BUSS101	Business Statistics

Second Year	
Semester Three of Six	
ISBS201	Communications and Networks
ISBS202	Programming Concepts
	Minor Course 1
	Elective Course 1

Second Year	
Semester Four of Six	
ISBS203	System Analysis and Design
ISBS204	Database Management Systems
	Minor Course 2
	Elective Course 2

Third Year	
Semester Five of Six	
ISBS301	Information and Communication Security
ISBS302	Web Technologies
	Minor Course 3
	Elective Course 3

Third Year	
Semester Six of Six	
ISBS303	e-Business Solutions
ISBS304	Information System Project
	Minor Course 4
	Elective Course 4

Bachelor of Business - Management Major

	Course Code	Course Title	Credit Points
Level 200	MGMT203	Human Resources Management	12
	BUSE201	Corporate Governance and Business Ethics	12
	MGMT202	Cross Cultural Management	12
	MGMT201	Organisational Behaviour	12
Level 300	MGMT301	Contemporary Issues in Management	12
	MGMT302	Strategic Management	12
	BUSE301	Entrepreneurship and Innovation	12
	MGMT303	Leadership and Change Management	12

First Year	
Semester One of Six	
BUSC101	Communication in Business
ACCT101	Foundations of Accounting
ECON101	Business Economics
ITIS101	IT and Business Processes

First Year	
Semester Two of Six	
MKTG101	Marketing
MGMT101	Management
LAWS101	Fundamentals of Business Law
BUSS101	Business Statistics

Second Year	
Semester Three of Six	
MGMT203	Human Resources Management
BUSE201	Corporate Governance & Business Ethics
	Minor Course 1
	Elective Course 1

Second Year	
Semester Four of Six	
MGMT202	Cross Cultural Management
MGMT201	Organisational Behaviour
	Minor Course 2
	Elective Course 2

Third Year	
Semester Five of Six	
MGMT301	Contemporary Issues in Management
MGMT302	Strategic Management
	Minor Course 3
	Elective Course 3

Third Year	
Semester Six of Six	
BUSE301	Entrepreneurship and Innovation
MGMT303	Leadership and Change Management
	Minor Course 4
	Elective Course 4

Graduate Diploma of Business (GDBus)

Master of Business Administration (MBA)

**Graduate Diploma of Information and Communications
Technology (GDICT)**

**Master of Information and Communications Technology
(MICT)**

**Master of Business Research
(MBRES)**

Graduate Diploma of Business

The Graduate Diploma of Business is a standalone qualification for professionals with ambition and drive who wish to develop their responsible and sustainable leadership skills. You will gain a holistic strategic business point-of-view required to operate effectively in an increasingly competitive and changing global business world. You will learn to diagnose issues in real organisations. You will also start to explore the latest thinking and practices from leading organisations and research worldwide and evaluate emerging options in today's business environment. You will also get the chance to fine-tune skills in problem solving, ethical decision-making, communication and teamwork.

CRICOS CODE: 111203K

Program Duration: 1 year full-time

Delivery Locations: Sydney, Melbourne & Darwin

Delivery Mode: Face-to-face

Number of Courses: 6

Courses in the Graduate Diploma of Business

Course Code	Course Title	Credit Points
MGMT401	Contemporary Management & Leadership	20
ECON401	Economics for Managers	20
CGES401	Corporate Governance, Ethics and Sustainability	20
MGMT402	Strategic Management	20
MGMT403	Marketing Management and Research Methods	20
ACCT401	Accounting and Financial Management	20

Master of Business Administration

The MBA program provides you with advanced and integrated understanding of a complex body of knowledge to give you the ability to demonstrate expert judgement, adaptability and responsibility as a practitioner or learner.

Canterbury Institute of Management MBA is a graduate degree that provides theoretical and practical knowledge about business and management. This program is designed to help you gain a better understanding of general business management functions. The MBA program has a general focus (without major) or a specific focus in fields such as accounting, information systems and project management (with major). This program is aimed at developing your analytical and decision-making skills which will enable you to demonstrate advanced judgement and enable you to be responsible practitioners or learners.

The graduates of the MBA program are expected to go on to develop careers in the management of large, medium, and small businesses in government and private sectors, both domestically and internationally.

Majors in the MBA Program

Information Systems

The MBA with major in information systems has been designed to provide you with an understanding of the use and management of information systems in organisations. In the MBA program with information systems major, you will learn about the underpinnings of information systems, including studies in business analysis, ICT project management and enterprise information management, requirements analysis, database design and professional issues. You are also expected to learn how to approach organisational problems from a broader, interdisciplinary perspective, and address information systems risk management, enterprise architecture, and information systems strategy and governance. You will develop proficient analytical skills to assess, design, implement and manage information systems after completion of this program. You will also gain advanced skills in leadership and management and broad insight into the ICT industry's global challenges and opportunities.

Project Management

The growth of new forms of technology in project management has prompted organisations to look for skilled project managers who can enhance the performance of their businesses. The MBA Project Management major is designed to provide you with skills and ability to plan, implement and control business activities.

This discipline of study provides you with comprehensive project management skills and capabilities on the full project lifecycle; from project initiation, planning, execution to project closing, and teaches strategies for dealing with a broad range of issues encountered within business organisations. Upon graduation, you will be able to develop comprehensive project plans involving cost and quality control, managing risks and stakeholders and understand team dynamics and behaviour in different team settings.

Accounting

Qualified accountants are critical to the success of all businesses and organisations. In MBA with accounting major you will gain specialised knowledge in accounting which you can apply broadly in the increasingly dynamic and global accounting environment. Upon graduation, you will develop financial skills, analytical skills and organisational skills required in every business and will be able to apply professional judgment when preparing, analysing, and interpreting financial information. You will be able to demonstrate general business knowledge, communication skills, leadership abilities, and customer service orientation, in addition to key accounting skills. The MBA program with accounting major has been designed to prepare you to pursue roles in public practice, business advisory services, taxation, commerce, budget planning, financial management, auditing and many more.

No Major Option

The MBA program (without major) will provide you with a general focus. Under this option, you will complete the 6 core courses and 6 elective courses from the courses available/offered in the Master of Business Administration at CIM.

CRICOS CODE: 111201A

Program Duration: 2 years full-time

Delivery Locations: Sydney, Melbourne & Darwin

Delivery Mode: Face-to-face

Number of Courses: 12

Master of Business Administration

Courses in the MBA - Information Systems Major

First Year	
Semester One of Four	
MGMT401	Contemporary Management & Leadership
ACCT401	Accounting and Financial Management
MGMT402	Strategic Management

First Year	
Semester Two of Four	
CGES401	Corporate Governance, Ethics & Sustainability
ECON401	Economics for Managers
MGMT403	Marketing Management & Research Methods

Second Year	
Semester Three of Four	
MBIS401	Information Systems and Strategy
MBIS404	Networks and Communications
MBIS403	Data Modelling & Database Development

Second Year	
Semester Four of Four	
MSIT401	System Development Methodologies
MBIS402	Programming Fundamentals and Techniques
MBIS405	Business Intelligence - Capstone

Courses in the MBA - Project Management Major

First Year	
Semester One of Four	
MGMT401	Contemporary Management & Leadership
ACCT401	Accounting and Financial Management
MPMG404	Process and Change Management

First Year	
Semester Two of Four	
MGMT402	Strategic Management
CGES401	Corporate Governance, Ethics & Sustainability
MGMT403	Marketing Management & Research Methods

Second Year	
Semester Three of Four	
MPMG405	Project Portfolio and Project Management Techniques
	Elective Course
ECON401	Economics for Managers

Second Year	
Semester Four of Four	
MPMG408	Managing Project Quality - Capstone
	Elective Course
	Elective Course

Courses in the MBA - Accounting Major

First Year	
Semester One of Four	
MGMT401	Contemporary Management & Leadership
ACCT401	Accounting and Financial Management
MGMT402	Strategic Management

First Year	
Semester Two of Four	
CGES401	Corporate Governance, Ethics & Sustainability
ACCT402	Management Accounting
MGMT403	Marketing Management & Research Methods

Second Year	
Semester Three of Four	
ACCT407	Accounting Systems and Theory
	Elective Course
ECON401	Economics for Managers

Second Year	
Semester Four of Four	
ACCT410	Forensic Accounting - Capstone
	Elective Course
	Elective Course

Graduate Diploma of Information & Communications Technology

The Graduate Diploma of Information & Communications Technology is a standalone qualification for professionals who wish to extend and update their knowledge in the space of ICT applications, their use, management and integration in business. This qualification offers non-ICT graduates a path to pursue a career in IT.

You will gain a comprehensive understanding of the techniques and practicalities of the information systems development process and will also gain a broad understanding of ICT applications. You will obtain the knowledge to successfully design, implement and manage issues involved in the application of Information Technology. This program prepares you for the growing demand from business for graduates to be able to work with emerging technologies. You will have the skills to manage future business challenges and enhance individual advancement and employment opportunities.

In addition to being a standalone qualification, successful completion of the Graduate Diploma in Information & Communications Technology provides opportunity to you to enter the Master of Information & Communications Technology (MICT), with credit for all 8 courses completed during the program.

CRICOS CODE: 111204J

Program Duration: 1 year full-time

Delivery Locations: Sydney, Melbourne & Darwin

Delivery Mode: Face-to-face

Number of Courses: 8

Courses in the Graduate Diploma of Information & Communications Technology

Course Code	Course Title	Credit Points
MSIT401	System Development Methodologies	20
MGMT401	Contemporary Management & Leadership	20
MBIS404	Networks and Communications	20
MBIS401	Information Systems and Strategy	20
MSIT403	Project and Change Management in ICT	20
MBIS403	Data Modelling and Database Development	20
MBIS402	Programming Fundamentals and Techniques	20
MGMT402	Strategic Management	20

Master of Information & Communications Technology

The MICT program provides you with specialised cognitive and technical skills to demonstrate expert judgement, adaptability and responsibility as a practitioner or learner in the discipline of information and communications technology. It provides a combination of leading-edge theory and technical knowledge for a successful career as an ICT professional in Australia and around the world. This program provides you with an enhanced understanding of the business context and the technical developments shaping contemporary information and communications technology (ICT) and equips you to meet the challenges of working in the ICT industry.

After completing the MICT program, you will possess the specialised skills and solid understanding of the issues, concepts and practices in ICT and management. These skills will enable you to be an innovative and solution-focused ICT professional.

The Master of Information & Communications Technology is a useful pathway to a technical career, providing you with the technical proficiency and theoretical base to keep pace with rapid changes in technology and business.

CRICOS CODE: 111202M

Program Duration: 2 years full-time

Delivery Locations: Sydney, Melbourne & Darwin

Delivery Mode: Face-to-face

Number of Courses: 16

Courses in the Master of Information & Communications Technology

First Year	
Semester One of Four	
MSIT401	System Development Methodologies
MGMT401	Contemporary Management & Leadership
MBIS404	Networks and Communications
MBIS401	Information Systems and Strategy

First Year	
Semester Two of Four	
MSIT403	Project and Change Management in ICT
MBIS403	Data Modelling & Database Development
MBIS402	Programming Fundamentals and Techniques
MGMT402	Strategic Management

Second Year	
Semester Three of Four	
MSIT402	Information Design and Content Management
CGES401	Corporate Governance, Ethics and Sustainability
MGMT403	Marketing Management and Research Methods
MBIS405	Business Intelligence

Second Year	
Semester Four of Four	
MSIT404	Cyber Security
MBIS406	Big Data Analytics
MSIT405	ICT Project - Capstone
MSIT405	ICT Project - Capstone

Master of Business Research

The CIM Master of Business Research program aims to extend your knowledge and understanding in a range of theoretical and empirical research methods and will enable you to make your own research contributions by completing an independent research project. You will undertake a significant independent research investigation resulting in a thesis that will enable an in-depth exploration of your chosen area.

Program Structure

The Master of Business Research has the following delivery structure:

1. 2 years full-time, or (4 years part time for domestic students), face to face learning;
2. No work-based training involved;
3. Each semester will run over 12 weeks;
4. 6 courses (Year 1) followed by Thesis I and II (Year 2);
5. Each course has 4 contact hours per week broken down into lecture and tutorial components (2 hours lecture + 2 hours tutorial);
6. The program is equivalent to 240 credit points comprising 6 courses of 20 credit points each and thesis of 120 credit points.

Graduate Career Outcomes

The Master of Business Research program is a specialised program for students who are interested in a research career. The Master of Business Research will assist you in preparing to enter the competitive job market, where the average salary for an employee in the Business Research, Analysis, and Advisory Services industry.

Successful completion of Master of Business Research also provides a pathway to a higher learning as an admission requirement for a doctoral degree. Career opportunities in Master of Business Research program are quite diverse with possible career paths as a:

- Researcher
- Academic
- Technologist
- Consultant

Entry requirements:

Academic

- A Master Degree (AQF Level 9) **OR**
- Bachelor (Honours) degree from CIM or any other approved institution **OR**
- A three-year undergraduate degree and a graduate diploma at a Weighted Average Mark (WAM) of 70 percent or higher **OR**
- A three-year undergraduate degree at a Weighted Average Mark (WAM) of 70 percent or higher, plus a minimum of one year's relevant work experience **OR**
- Alternative qualification/s and/or experience may be considered to be of equivalent scope and standard to those listed above by the Academic Board of the Institute.

English Language

- A current (within two years of test date) International English Language Testing System (IELTS) overall academic score of 6.5 or higher with no band lower than 6.0; **OR**
- Successful completion of an approved English for Academic Purposes (EAP) course at the required level **OR**
- If the admission applicant's IELTS test result is older than two years, to prove their required English language competency, the admission applicant may sit for an English language test conducted by an Australian ELICOS provider **OR**
- Undertaken higher education (tertiary) studies in English
 - ◇ at least one year of full-time (or equivalent part-time) tertiary study in a recognised bachelor's degree or other approved tertiary qualifications, within five years of the date on which students will commence their course, in one of the following English-speaking countries:
 - ◇ American Samoa, Australia, Botswana, Canada (excluding Quebec), Fiji, Ghana, Guyana, Ireland, Jamaica, Kenya, Lesotho, Liberia, New Zealand, Nigeria, Papua New Guinea, Samoa, Singapore, Solomon Islands, South Africa, Tonga, Trinidad and Tobago, United Kingdom (including Northern Ireland), United States of America, Zambia or Zimbabwe.

- If students have completed studies in a different country, they can prove their proficiency through satisfactory achievement in:
 - ◊ a three-year undergraduate degree, or
 - ◊ one-year of a postgraduate degree conducted entirely in English, including all teaching, assessments, and examinations.
 - ◊ the above studies must be undertaken in English within five years of the date students will commence their course.
 - ◊ the five years limitation period would not apply to applicants who:
 - Meet the minimum institutional English language requirements and can demonstrate with evidence that they have continuously resided and studied/worked in an English-speaking country since the completion of their English language studies.

CRICOS CODE: 115260B

Program Duration: 2 years full-time

Delivery Locations: Sydney

Delivery Mode: Face-to-face

Number of Courses: 8

Proposed Course Sequence - Master of Business Research

	MGMT401	CGES401	MRES901	MRES902	MRES903	MRES904
YEAR I	Contemporary Management & Leadership	Corporate Governance, Ethics and Sustainability	Theory and Literature Review	Quantitative Research Methods	Qualitative Research Methods	Research Design and Proposal Development

	MRES905	MRES906
YEAR II	Research Project – Thesis I	Research Project – Thesis II

Year 2 (Thesis)

Research Project – Thesis I Year 2 requires completion of the Master of Business Research thesis of approximately 40,000 - 50,000 words that demonstrates the capability of the candidate to make a contribution to knowledge and/or professional practice in the field of business, accounting and information systems.

Students would require to complete all six (6) first year courses to commence MRES905 Research Project – Thesis I.





Entry Requirements

Undergraduate Programs	Graduate Diploma Programs	Masters Programs	Research Programs									
<p>Minimum Age An applicant for admission to CIM undergraduate or graduate programs must be over 18 years age and satisfy at least one of the following academic admission requirements.</p>												
Successful completion of Year 12 or equivalent with an ATAR of 65 or above.	Successful completion of a bachelor's degree from an Australian higher education institution or overseas equivalent.	Successful completion of a bachelor's degree from an Australian higher education institution or overseas equivalent. Students enrolling into graduate programs, particularly in ICT programs, require a bachelor's degree from an Australian higher education institution or overseas equivalent in a discipline containing mathematics up to year two level. *	A Master Degree (AQF Level 9) or Bachelor (Honours) degree from CIM or any other approved institution.									
Satisfactory completion of an approved Tertiary Preparation Program, Tertiary Orientation Program, or a Foundation Year Program through an accredited institution of higher education offered at Australian Universities, TAFE Institutes or government approved Registered Training Organisations (RTOs).	Successful completion of a Graduate Certificate (or equivalent) in similar discipline from an Australian higher education institution or overseas equivalent.	Successful completion of a Graduate Certificate or Graduate Diploma from an Australian institution or overseas equivalent.	A three-year undergraduate degree and a graduate diploma at a Weighted Average Mark (WAM) of 70 percent or higher.									
Completion of a Certificate IV or higher.	Equivalent prior learning including at least five years relevant professional experience that demonstrates potential to pursue graduate programs.	Evidence of a minimum of two years relevant industry experience at managerial level.	A three-year undergraduate degree at a Weighted Average Mark (WAM) of 70 percent or higher, plus a minimum of one year's relevant work experience.									
Admission to candidature for an undergraduate course at an Australian university which achieve equivalent point.	Completion of a relevant postgraduate preparation program.	Successful completion of an approved Graduate Qualifying Program from an Australian higher education institution or overseas equivalent.	A qualification recognised as equivalent by the National Office of Overseas Skills Recognition (NOOSR).									
<p>*A discipline containing "mathematics up to year two level" would mean that applicants need to have an appropriate background in one of the following areas:</p> <table border="0"> <tr> <td>Discrete Mathematics</td> <td>Linear Algebra</td> <td>Engineering Maths</td> </tr> <tr> <td>Calculus</td> <td>Statistics</td> <td>Probability</td> </tr> <tr> <td>Actuarial Maths</td> <td>Numerical Methods</td> <td>Vector Algebra</td> </tr> </table>			Discrete Mathematics	Linear Algebra	Engineering Maths	Calculus	Statistics	Probability	Actuarial Maths	Numerical Methods	Vector Algebra	Alternative qualification/s and/or experience may be considered to be of equivalent scope and standard to those listed above by the Academic Board of the Institute.
Discrete Mathematics	Linear Algebra	Engineering Maths										
Calculus	Statistics	Probability										
Actuarial Maths	Numerical Methods	Vector Algebra										

English Language Requirements

Test	Undergraduate Programs	Graduate Programs	Research Programs
IELTS	6.0 (or better) (no component lower than 5.5)	6.5 (or better) (no component lower than 6.0)	6.5 (or better) (no component lower than 6.0)
TOEFL (internet-based)	Minimum overall score of 60	Minimum overall score of 80	90 (or better)
Pearson (PTE Academic)	Minimum overall score of 50 with no band less than 42	Minimum overall score of 58 with no band less than 50	59 (or better)
Cambridge English	Overall Cambridge English Scale score of 169 from CI Advanced. No less than 162 in any paper	Overall Cambridge English Scale score of 176 from CI Advanced. No less than 169 in any paper.	Overall Cambridge English Scale score of 176 from CI Advanced. No less than 169 in any paper.

* If the admission applicant's IELTS or other test result is older than two years, to prove their required English language competency, the admission applicant may sit for an English language test conducted by an Australian ELICOS provider.

If students have completed studies in a different country, they can prove their proficiency through satisfactory achievement in foundation, Degree, one-year of a postgraduate degree conducted entirely in English, including all teaching, assessments, and examinations. The above studies must be undertaken in English within five years of the date students will commence their course. This will be assessed on a case by case basis. For details, please refer to CIM's Student Admissions Policy and Procedure.

Applying to Study at CIM

- Candidates must be at least 18 years of age to apply for CIM's Undergraduate and Graduate Programs.
- Please read the entry requirements, including CIM's English language requirements, and provide evidence of English language proficiency with your application.
- Complete the application form ensuring all sections of the form are complete.
- Attach all your academic transcripts to support your application.
- Please ensure all documents submitted with the application form are certified true copies.
- If you would like to apply for advanced standing for past studies, please provide details of the material/content of the course you studied as well as a certified copy of your qualification.
- Please ensure that you provide all the required supporting documentation with your application. Incomplete documentation will delay a decision about admission.

Send your completed application form and certified copies of documents to your Education Agent OR post the application to:

Admissions Office

Canterbury Institute of Management
 Oxford Village
 Level 2, 63 Oxford Street
 DARLINGHURST NSW 2010
 AUSTRALIA
 Email: admissions@ciom.edu.au

Tuition Fees

Domestic Students

Program	Courses	Duration	Per Course	Per Semester	Per Year	Total Cost
BBus	24	3 Years	\$1,750	\$7,000	\$14,000	\$42,000
GDICT	8	1 Year	\$3,250	\$13,000	\$26,000	\$26,000
MICT	16	2 Years	\$3,250	\$13,000	\$26,000	\$52,000
GDBus	6	1 Year	\$3,250	\$9,750	\$19,500	\$19,500
MBA	12	2 Years	\$3,250	\$9,750	\$19,500	\$39,000
MBRES	8	2 Years	Range \$3,600 - \$11,000	\$11,000	\$22,000	\$44,000

International Students

Program	Courses	Duration	Per Course	Per Semester	Per Year	Total Cost
BBus	24	3 Years	\$2,000	\$7,000	\$14,000	\$42,000
GDICT	8	1 Year	\$3,500	\$13,000	\$26,000	\$26,000
MICT	16	2 Years	\$3,500	\$13,000	\$26,000	\$52,000
GDBus	6	1 Year	\$3,500	\$9,750	\$19,500	\$19,500
MBA	12	2 Years	\$3,500	\$9,750	\$19,500	\$39,000
MBRES	8	2 Years	Range \$4,000 - \$12,000	\$12,000	\$24,000	\$48,000

Refund Process

I. Refund Process – Applying for Refund

1.1 Students applying for refund after the census date must complete the Student Refund Application Form and attach the relevant documents that are listed in the Student Refund Application Form. In addition, students may need to provide additional information depending on the specific circumstances of the refund request.

1.2 Students who are seeking a refund, must ensure that all sections of the Student Refund Application Form are completed before submission, and they must attach all required documentation. Contact details must be provided, including a contact number and valid email address.

1.3 The completed Student Refund Application Form and supporting documentation should be submitted to the Student Support Manager.

1.4 Requests for refunds should normally be made within fourteen (14) days of the event which warrants the student applying for a refund, for example refusal of visa applications.

1.5 The Student Refund Application Form must be signed by the student. The original copy of the Student Refund Application Form must then be returned to the Institute in order for the refund payment to be processed.

1.6 The tuition fees of a course will be refunded in full without penalty, if the student has withdrawn their enrollment on or before the census date.

1.7 Students who are seeking to withdraw from a course of study, on or before a census date for the course or program will not encounter financial, administrative or other barriers to the withdrawal.

2. Refund Application Process - Domestic Students

2.1 In the event of a domestic student withdrawing from a course of study on or before the census date for that course of study, 100% of tuition fees paid for that program will be refunded to the student.

2.2 Refunds will be made within 4 weeks of the census date of the program of study to which the withdrawal applies.

2.3 In the event of a domestic student withdrawing from a course of study after census date for that course of study no refund will be made.

2.4 Compassionate or Compelling Circumstances

2.4.1 If a student withdraws from a course of study after the census date for that course of study or has been unable to successfully complete a course of study and believes this was due to compassionate or compelling circumstances, then the student may apply for a refund. The compassionate or compelling circumstances exist, including (but not limited to):

- a. serious physical or mental illness, such as hospital admission, serious injury, severe anxiety or depression.
- b. sickness, misadventure, or other circumstances beyond a student's control
- c. loss or bereavement, such as death of a close family member, family/relationship breakdown.
- d. hardship/trauma, such as being a victim of crime.

2.4.2 The Institute will be satisfied that a student's circumstances are beyond the student's control if a situation occurs that a reasonable person would consider is not due to the person's action or inaction, either direct or indirect, and for which the student is not responsible.

2.4.3 All tuition fees paid upfront, or any HELP debt incurred will be re-credited if the Institute approves an application under compassionate or compelling circumstances. The category of compelling circumstances apply:

- a. Where the adverse circumstances have been deemed as beyond the student's control; and
- b. Those circumstances did not make their full impact on the student until on or after the census date for the course(s) of study in question; and
- c. The adverse circumstances made it impractical for the student to complete the requirements for the course(s) of study in question.

2.4.4 Each application for a refund under compassionate or compelling circumstances will be examined and determined by the Dean on its merits by considering a student's claim together

with independent supporting documentation substantiating the claim.

2.5 In the unlikely event that CIM is unable to deliver a course or program in full, students will be offered:

- a. enrolment in an alternative course or program by CIM at no extra cost to the student; or
- b. arrangements to study a similar course or program at another higher education institution at no extra cost to the student; or
- c. a refund of 100% of the tuition fees they have paid.

Any refund paid in these circumstances will be paid within 2 weeks of the day on which the course or program ceased being provided.

3. Re-crediting a FEE HELP Balance

3.1 Students must receive an automatic full refund of tuition fees paid upfront and not incur a FEE-HELP debt if they withdraw on or before the census date.

3.2 Students who withdraw from a course of study after the published census date, or fail to complete a course, may apply to have their FEE-HELP balance re-credited with respect to the course, if they believe compassionate or compelling circumstances apply in accordance with compassionate or compelling circumstances criteria as referred above.

Compassionate or compelling circumstances do not include:

- a. Lack of knowledge or understanding of requirements for FEE-HELP assistance; or
- b. Student's incapacity to repay a FEE-HELP debt (repayments are income contingent and students can apply to the Australian Taxation Office for a deferral of a compulsory repayment in certain circumstances).

3.3 Each application for re-credit of a student's FEE-HELP balance will be considered on its merits together with all supporting documentation substantiating the compassionate or compelling circumstances claim.

- a. A student must apply in writing, to the Student Support Manager via email, within 12 months of the withdrawal date.

b. If a student has not withdrawn within 12 months of the specified completion date of the course, CIM has the discretion to waive this requirement if it is satisfied that it was not possible for the application to be made within the 12-month period. Relevant supporting documentation will be required to substantiate the claim.

c. The application for re-crediting a FEE-HELP balance must include details of the course(s) for which a student is seeking to have a FEE-HELP balance re-credited and compassionate or compelling circumstances as referred to above, including supporting documentation.

d. The Dean or nominee will consider each application within 14 days of receipt of the application. Applicants will be notified in writing of the decision within 14 days of reaching a decision.

4. Remitting HELP Debt/Refunding Upfront Payments

4.1 Where compassionate or compelling circumstances exist, the Dean may remit a student's HELP debt by the amount equal to the deferred student contribution amount or deferred domestic fee amount.

4.2 If a student's HELP debt is remitted, CIM will:

- a. refund any up-front payments to the student made in respect of the course; and/or
- b. remit the FEE-HELP debt for the course/s approved in the application and advise the ATO of the reduction in debt for the student. CIM will submit the FEE-HELP remission file for a student to the Department's Tertiary Collection of Student Information (TCSI) unit. The submitted student data to TCSI forms part of advising ATO of the reduction in debt for the student;
- c. issue an amended Commonwealth Assistance Notice for the relevant study period.

4.3 The Dean is responsible for ensuring that applications for the re-crediting, remission and/or refund of student contribution amounts, domestic full fee amounts, and up-front payment amounts in compassionate or compelling circumstances are administered and assessed according to this Policy.

4.4 Students are responsible for providing sufficient valid information and documentation with their

application to enable a full, fair and reasonable assessment of the compassionate or compelling circumstances on which the application is based.

4.5 If a student withdraws from any course of study after the census date, he or she is considered to have a liability associated with that course of study.

5. Review of Decision

5.1 Where the Institute makes a decision not to re-credit a student's FEE-HELP balance, that decision may be subject to review.

5.2 If student is not satisfied with the decision made by the Institute the student may apply, within 4 weeks of the receipt of the original decision, for an appeal. The application for an appeal must:

- a. include the date of the original decision;
- b. state fully the reasons for appeal;
- c. include any additional relevant evidence.

5.3 For detailed appeal process please refer to the Student Grievance Management Policy.

5.4 If a student is not satisfied with the outcome of that appeal, he or she may apply to the Administrative Appeals Tribunal (AAT) for a review of the Institute's decision. This application must be lodged within 28 days of receiving notice of Institute's decision. Further information is available at <https://www.aat.gov.au/>

6. Refund Application Process - International Students

6.1 If, for any reason, an international student withdraws from a program of study and seeks a refund of prepaid tuition fees, they must inform the Institute in writing.

6.2 No refunds are approved in the following circumstances, except when there are compelling/compassionate circumstances as outlined in this Policy:

- a. If the student visa is granted on CIM Confirmation of Enrolment ("eCOE");
- b. If the student admission is part of a package eCOE with another provider;
- c. If at the time of admission/enrolment at CIM, the student has an existing student visa from another provider and that student visa is transferred to CIM

eCOE;

d. If an onshore international student has taken future eCOE from CIM while studying with another provider.

6.3 Payment of Refunds:

a. As per ESOS Act 2000 and the ESOS Regulations 2019, a student will be given a full refund if 'the Institute is unable to offer the program'.

b. Refunds on the basis of student visa application rejections will require a copy of the visa rejection notification from the Australian Embassy / High Commission / Department of Home Affairs, and the student's official receipt.

c. CIM will send the refund to the applicant, or their nominated person(s), who can receive a refund in respect of the overseas student identified in the written agreement, consistent with the ESOS Act. The overseas student wishing to nominate another person to receive refund will be required to complete an 'Authority Form' available through the Institute's website.

d. CIM will give the student a refund statement that explains how the amount has been calculated.

e. Tuition fees are non-transferable to any other institution or student but may be transferred to another program offered within the Institute.

f. If a student withdraws from a program once the applicable Semester has commenced, no refund of tuition fees is applicable.

In the unlikely event that the CIM is unable to deliver the student's chosen course in full, students will be offered a full refund of the tuition fees, and OSHC, and the application fees they have paid.

g. If the student has given misleading information to the Institute and/or to an approved agent, and/or any Commonwealth Agencies of Australia, no refund of tuition fees will be approved.

h. All refunds will be payable in Australian dollars. CIM will forward the refund to the applicant in his/her country of origin with exception to transfer to another provider if CIM is unable to offer the program.

i. The normal processing of a refund will be completed within four (4) weeks of approval of the refund.

j. A student dissatisfied with the refund decision handed in by the Institute has the right to pursue other legal remedies, which includes independent complaints & appeals handling services provided by Overseas Students Ombudsman. For further information please visit: <https://www.ombudsman.gov.au/>

k. In the event that the Institute defaults, students are protected by the provisions of the ESOS Act 2000 and the ESOS Regulations 2019.

l. This Policy or the Overseas Student Written Agreement/ Letter of Offer, and the right to make complaints and seek appeals of decisions and action under various processes, does not affect the rights of the student to take action under the Australian Consumer Law should it apply.

6.4 Tuition Protection Service (TPS) Process for Students

In the unlikely event that the Institute stops providing or does not start providing students' program/course as agreed and does not meet its default obligations, the following process applies (also refer to Appendix I: The TPS overview):

Step 1

- The TPS contacts students and creates an account for them.

Step 2

- Students register with or log-on to the TPS and provide proof of identity.

Step 3

- The TPS online system will assist students to find options for completing their study in Australia.

Step 4

- Students accept preferred suitable offer.
- Students commence study as agreed.
- TPS transfers any unspent pre-paid tuition fees to students' new provider.

OR

- If there are no suitable alternative courses or offers, students may apply for a refund of the amount of any unspent pre-paid tuition fees they have paid to the

Institute. These are any tuition fees that students have already paid that are directly related to the program/course which they haven't yet received. Any remaining unspent tuition fees are refunded to students.

Note: Ceasing study may affect students' visa. Students must contact Department of Home Affairs for assistance on <https://www.homeaffairs.gov.au/>.

6.5 The Australian Government requires that all international students studying in Australia on a student visa must be covered by Overseas Student Health Cover (OSHC) for the duration of their visa. If students are accompanied by family and children, they must have the compulsory family Policy for OSHC.

6.6 Prepaid tuition fees are covered under TPS.

6.7 The fees paid for issuing COE comprise of tuition fees for 50% of the courses selected which is non-refundable after the Census Date except in the case of visa rejection. There is also no refund of tuition fees if the visa is rejected on the basis of fraud as determined by the Department of Home Affairs.

7. Non-Refundable Fees and Charges

Non-refundable tuition fees and charges may change or be added to from time to time. The non-refundable tuition fees and charges include:

Item
Enrolment Fee - International Students only (includes RPL assessment if relevant)
Revised eCoE – International Students only (2nd or subsequent eCoE issued for any reason)
Late payment Fee
Library Late Return Fee
Library lost Items

* RPL – Recognition of Prior Learning




Fitness First

**OXFORD
VILLAGE**



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Darwin

Darwin Campus
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Melbourne

Melbourne Campus
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Phone: +61 3 7046 2133

info@ciom.edu.au
<https://ciom.edu.au>

Scan to visit our website for
more information including
application form



TEQSA Provider ID: PRV14258
CRICOS Provider No: 03809A
ABN: 66 101 617 396
Australian Campus Management Pty Ltd trading as
Canterbury Institute of Management